

**Reynolds Music Parent Association  
Executive Meeting  
September 13, 2016**

In attendance: Dave Fello, Rhonda Sylven, Donna Sorensen, Mary Mah, Andrea Lauzon, Michelle Wiltshire, Ruth Smith, Lisa Jones, Dave Beaudry, Dale Lyne, Andrea de Lange, Sheila Dodds, Tracy Laramee

**Intros - round table**

**AGM – Sept 20**

- Thrifty's providing hot dogs; Tony Mah requesting juice boxes from Fairway; Rhonda ordered 48 piece cake from Costo; Mr. Fello has confirmed there will be BBQ and sunny weather
  - o Rhonda will generate RVSP signup, and send notification/post to FB to determine numbers
- 187 welcome back mailouts went out last week, including invite to bbq, uniform forms and welcome letter

**Cops for Cancer bottle drive – Oct 1**

- Bottle drive likely on the corner of Borden and McKenzie, as recycling depot is week before
- Mr. Fello out of town that weekend, but will order Bottle Depot truck, and will pick up supplies on Friday – which will be left in the bandroom
- Gate will be unlocked, so set up team will need to set up bags and holders
- Rhonda/Tracy to create sign up for volunteers

**Music Director**

- Busy start to the year
- Trying to get strings up and running; won't be posting till next Thurs (temporary teacher Margaret D is taking it for now)
- Auditions for musical first week of Oct and rehearsals will start week after - Guys and Dolls
- Will talk to Travel Agent Shawn for travel about Britain trip - more conversations with Bromley folks - moving up the chain to see about arranging for gear in Britain
- Date for junior trip (not in school calendar yet) around April 19 and coming back following Monday/Tuesday
  - o Rhonda to ask Damaris to change it on the calendar to April 19-25
- Lawyer forms – will set date last week in January (3 lawyers) for Senior trip, and third week in Feb for Junior trip. Have given wine to lawyers previously, but perhaps this year is tickets to the musical?
  - o No junior trip committee yet – sign up at AGM

- Mr. Fello spoke to alumni parent Randy Stubbs about 50th anniversary shirts - he figures he can do for \$12 a shirt; probably order 300 off the bat
- Mr. G not present at meeting, but seems to be doing well

## Uniforms

- Working on giving Uniform Committee their own separate budget
- Ordered blazers and looking at having a precise sense of inventory (and value) (new and used)
- Could auction off old blazers? Especially for alumni band
- Neala St. Hilaire is heading the committee - will send update to each meeting; Nancy Leece and Andrea de Lange to help
- Committee has been in touch with Team Sales for quote for Carol Band toque and scarf purchases; Mr. Fello to check with Out of the Blue
- Mr. Fello wants to have further conversation about the notion of clip on vs. real ties

## Budget

- Budget committee met last week and drafted budget to be passed at next week's AGM
- Highlights from last year:
  - o Manure sold out by 1pm last year – possibly could sell more?
  - o This year we focused on educational resources
  - o Need to monitor the revenue from rentals, sales, etc. to understand the value of uniform inventory
- Mr. Fello will present annual request for funds to PAC. One of the criteria is how many kids the funding will relate to (eg. sheet music, awards) – options are:
  - o Choir cabinet (Ruth expressed that in the past PAC has often had concerns over 'furniture requests', but as it is a specific type of cabinet, this request might be ok)
  - o Cost of music \$105 per sheet
  - o End of year Student Awards
- Sheila to add a column for the student portion on budget sheet, and not the estimated revenue column
- Sheila raised the notion of moving to a year end that corresponds to the school's year end of June 30, however was decided to remain as Aug 31, as the AGM needs to take place within one month of our org's fiscal year end.

MOTION: Sheila moved to accept the draft budget and present to the AGM - Lisa first, seconded by Mary. All in favour. MOTION PASSED

## Website update

- Changed it around slightly
- Donna talked to Mr. G about greater choir presence
- Link to choir videos on page; marching band video

- Transfer of payment for website needs to take place – alumni parent Beth Camp will contact Mr. Fello to get the credit card – and she will pass the baton to him
- Possible connection with new VP Gillian Braun, who is big on social media?
  - o New process with Online payments - Andrea L to have a meeting with Gillian Braun as to how this program works. Would we get reports?

### **Student accounts**

- Karen Humphreys has already been in touch with new student accounts rep Michelle Wiltshire
- Sheila and Andrea will get together with Michelle and Karen to go through the unclaimed funds to roll them into general accounts.
  - o Sheila and Andrea went through 2015 grad year – which amounts to about \$300

### **PAC update**

- Ruth was unable to attend the PAC meeting, but confirmed the grant request will be presented first week in October. Good to be there in person.

### **Fundraising**

- Need Bake Sale coordinator
- Dale to take on Manure Sales
- Dave Beaudry said he'd be willing to help with tree sales (daughter is in Grade 12, so would be great to also have a grade 9/10 parent as well)
- Grocery cards – Lisa noted we are approved for %3500 on Smile Cards, and has ordered lots of the pre-loaded cards. Mr. Fello to pay this week, and then Lisa to pick them up
  - o 50 more Fairway unloaded cards are ordered
- Purdy's – all set, Dec 3 is pickup, so cut off around Nov 20
- Poinsettia's – decision to not do this year. Can make up for it with 50/50
- 50/50 license good until November, so would like to have it for Blow out the Dust onward
  - o Andrea de Lange can help sell 50/50s
  - o Also resurrect "Feed the Tuba"
- Hillside Night of Lights – Nov 20 - Rhonda will ask some parents she knows to see who is interested.
  - o Consider upping the honorarium request to \$1200 (as opposed to \$800)

### **Next meeting after AGM – Thurs, Oct 13.**

Adjourn. 8:37.