

# RMPA Minutes

Sept 7, 2017

## 7pm, Conference Room at Reynolds Secondary

Present: Tracy Laramée (president), Andrea Lauzon (treasurer), Jamie Davis (Band Director), Katy Kerr (Choir, Strings Director), Andrea Delange (website), Kelly Edwards (student accounts), Helene Poulin (secretary), Tracy Byrne (vice-chair)

1. Welcome – Tracy L
  - a. Welcome Jamie Davis and Katy Kerr
  - b. Round Table
2. Directors' updates – Jamie and Katy
3. Welcome BBQ – 6:00 pm, Sept 19, 2017 – Tracy L
  - a. BBQ
  - b. Welcome from Directors – Tom does the introductions, music council presentations,
  - c. RMPA Intro, AGM and election of new executive (agenda: election of the executive, call for volunteers, overview of past budget, passing of next year's budget);
4. Cops 4 Cancer Bottle Drive – 9 to 3 pm. Sept 30, 2017  
Parking lot is booked, gate needs to be unlocked, sign should be updated, signup sheet (Tracy), a leader is needed for the morning, website will be updated,
5. Uniforms – Sept 29/30 - Tracy L for Neala  
4 till 6 on Friday, Saturday at the same day as Cops 4 Cancer Bottle Drive. Students will be volunteering also. Choir uniforms will be a scarf or a tie (can use band tie). Scarf will be made by a volunteer (Katy Kerr's mom). Neala needs two volunteers for the uniform committee as well as distribution day.
6. Website – Andrea D  
The website is updated and functional. Blogging will be started.
7. Student Accounts – need coordinator  
Kelly Edwards has offered to take over the job.
8. PAC update – Tracy L  
Ruth Smith has agreed to be the PAC liaison again this year. It will be her last year. We need to request funds to the PAC on time (from the Gaming Grant). Criteria: the more kids will be affected, the better. Exact criteria needs to be found.
9. Fundraising – Tracy L
  - a. Coordinators needed: Hillside Night of Lights, Purdy's, Manure Sale, Grocery Cards (shadow Lisa at least), uniform committee members, coffee sales at the concert, Hillside: we have 200 tickets, we may be able to do the coat check; Manure Sale: a binder of resources is available;

10. Constitution review – Tracy B

Some of the language must be changed but it can only be changed at the AGM, given enough notice. It is too late for this year's AGM.

11. Budget – Andrea L

Adjustment to Uniform fund: reallocated to the D. Fello Award.

The actuals for 2016-2017 are provided for comparison.

\$350 needs to be found in order for the budget to be perfectly balanced. There is hope that we can increase the fundraised amounts for certain events (manure sales, bakes sales, etc.)

Sheet music budget was increased to account for the new music directors.

Honorarium for the accompanist has been increased to account for the huge work load that it is.

Festival fees: \$1000 sitting from student account for previous year has been accounted in.

**MOTION: Laramee / Byrne**

**That the budget as presented be put forward to the 2017-2018 AGM. Carried**

12. Proposed Calendar 2017-2018 – Tracy L

\*To be confirmed: Blow out the dust, Band Trips, Choir Year End Concert,

**September**

7: RMPA Executive Meeting

19: AGM BBQ

29-30: Uniform Distribution / C4C Bottle Drive (30<sup>th</sup>)

**October**

12: RMPA Meeting (second Thursday of every month)

**November**

6\*\*: Blow Out the Dust – bake sale (might be changed from November 1<sup>st</sup>)

9: RMPA Meeting

11: Remembrance Day at Saanich Municipal Hall

17-18: Choir to Comox

19: Hillside Night of Lights

**December**

2: Pick up Purdy's Orders

4: Winter Concert – bake sale

14: RMPA meeting

**January**

5-6-7: Christmas Tree Recycling

18: RMPA Meeting

19: Jazz Concert – bake sale

**February**

8: RMPA Meeting

**March**

5-10: Musical

15: RMPA Meeting

**April**

12: RMPA Meeting

14: Manure Sale

**May**

10: RMPA Meeting

13: Mother's Day Concert at Playfair Park

21: Victoria Day Parade

28: Year End Band Concert – UVic

**June**

2: Oak Bay Tea Party Parade

7: Year End Awards

8: Jazz Night – bake sale

(12-13): Year End Choir Concert with Cedar Hill

XX: Year End RMPA Meeting

13. Other business